

EMPLOYMENT APPLICATION

APPLICANT DATA

Name: _____ Today's Date: _____

Address: _____

Phone Number: _____ Other phone: _____ E-mail: _____

Position applying for: _____

Are you at least 16 years old? Yes No Are you at least 18 years old? Yes No

Are you applying for part-time or full-time work? Part-time Full-time

When you are available to work? Mornings Afternoons Evenings Weekends Anytime

Number of hours you are available to work per week: _____ Date you would be available to begin work: _____

EMPLOYMENT HISTORY [List current or most recent job first and continue with preceding jobs.]

May we contact your previous supervisor(s) for a reference? Yes No

Name of Employer	Address	Supervisor
Phone Number	Hired [month/year]	Salary at end
Job Duties/Position	Reason for leaving and date	

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REFERENCES [Furnish the names of three people to whom you are not related and by whom you have not been employed.]

Name	Telephone	Relationship	Years Known
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

EDUCATIONAL HISTORY

High School Name _____	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
Address _____	Grade completed: 9 10 11 12

College, University or Technical School Name _____	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
Address _____	Years completed: 1 2 3 4 5 5+

Are you involved in any activities which would conflict with your assigned work schedule? Yes No
List any training, skills and qualifications which you feel are relevant to the type of employment you are seeking here:

Have you ever been convicted of a felony or misdemeanor crime that has not been removed from your record? Yes No
If yes, state date, place and nature of conviction*: _____

**Note: A criminal record does not constitute an automatic bar to employment, it will only be considered as it relates to the job for which you are applying. You are not required nor will you be asked to report whether you have a sealed conviction or arrest.*

Have you ever been discharged or asked to resign from any position? Yes No
If yes, please explain: _____

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Please read carefully before signing:

I authorize the Fox Cities Performing Arts Center to make an investigation of all information contained in this employment application and I will release from liability the Fox Cities Performing Arts Center, including employees, agents, officers, directors, or any other parties acting on its behalf, and all companies and corporations supplying such information. It is understood and agreed that any misrepresentation or omission by me in this application will lead to cancellation of this application and/or termination from the Fox Cities Performing Arts Center. Furthermore, I understand that my employment at the Fox Cities Performing Arts Center is at will, meaning I may quit, or get dismissed at any time. No employee references will be given for former Fox Cities Performing Arts Center employees, unless written approval is granted by said employee at termination.

The Fox Cities Performing Arts Center is an equal opportunity employer. As an equal opportunity employer we intend to comply fully with all local, state and federal laws. The Fox Cities Performing Arts Center does not discriminate or give preference to employment on the basis of race, sex, age, religion, color, national origin, disability, or any other basis prohibited by law. No question on this application is used for the purpose of limiting or excluding an applicant's consideration for employment on a basis prohibited by local, state or federal law.

This application is current for only 90 days. If you have not heard from the Fox Cities Performing Arts Center, and still wish to be considered for employment, it will be necessary for you to fill out a new application.

The Fox Cities Performing Arts Center prohibits the use of illegal substances in the workplace. To that end, the company may conduct drug testing on all individuals who receive a conditional offer of employment. The company may also require you to pass a post-job offer physical examination.

Signature of applicant

Date